

Transaction Supervisor's Forum Meeting Highlights March 20, 2003

Presenters at the forum this month, and highlights included:

- State Controller's Office - Don Shepmann, Ron Hutchinson, and Don Ward
- CalPERS - Cheryl Salvador and Eddie Barraza
- Department of Personnel Administration - William Page and Clarise Pace

Mr. Shepmann provided an overview and timeline for revisiting the 21st Century project. In doing so, he explained that the State Controller's Office is finding ways to fund enhancements to the SCO system without major budgetary impact. Focus for enhancements are:

1. Pay
2. Employee self service (updating EAR forms, etc.)
3. Position Control/management
4. Time and attendance.

It is not anticipated system changes will be completed until early 2005. Information obtained in working on the 21 Century Project the first-time will be used this time around, but departments may still be asked for assistance/information.

Mr. Hutchinson stated that there are updates to websites. Specifically, the CLAS and MIRS web pages. So, staff should take a look at sites.

He also discussed upcoming PIP updates that will allow for personnel offices to key fringe benefits (travel reimbursements, overtime meal tickets, etc.). This is an issue of sensitivity to personnel offices, as this workload has traditionally been in the accounting arena. At a recent forum attendees were surveyed to find out how many offices key fringe benefits. It was learned that about two to three offices key fringe benefits. They do not like the system they have to use (not PIP) and they have had difficulty adjusting to the additional workload and record keeping this requires. More information will be provided on this issue as it evolves.

Mr. Ward provided an overview of the Personnel Payroll Review Committee meeting notes. Additionally, he stated that the SCO is looking into changing the color and size of PARs. He also stated that of the 6,000 position cuts approximately 200 still need to be manually researched and addressed.

Cheryl Salvador and Eddie Barraza of CalPERS responded to questions and provided assistance with technical issues.

William Page of the Department of Personnel Administration responded to questions and provided assistance with technical issues.

Clarise Pace gave a partial presentation on Military Leave. More discussion will be dedicated to military leave next month.

We did not have time to complete the Round Table portion of the meeting this month. We were going to review information that has been collected which identifies timekeeper roles and responsibilities at various departments, and training materials that departments distribute to their timekeepers. We will complete this process next month.

Next month a guest speaker from the Department of Personnel Administration will give a presentation on Work and Family Programs.